FINANCIAL DISCLOSURE

## NOTICE

- If you have questions regarding this case, your legal rights, or your responsibilities, you are advised to contact an attorney.
- This form is to be used when you are claiming you **DO NOT** have the enough money to pay for the filing fees. **If you are asking the court to waive filing fees, you must attach documents to provide the court with the proof of income (recent pay stubs, documents proving amount of SSI and SSD, documents providing amount of unemployment compensation, documentation regarding the amount of any government assistance, last year's W-2 forms, most recent income tax returns etc.)**

## INSTRUCTIONS FOR FILING FORM

- Forms that are incomplete may be rejected.
- Incomplete, soiled, damaged, or illegible forms may be rejected.
- Form **MUST** be neatly **typed or printed in black ink.** Forms filled out in colored ink or pencil may be rejected because they can not be adequately scanned.
- This form **REQUIRES** a Notary. **DO NOT** sign the form until you have taken it to a Notary Public to witness your signature.
- The Juvenile Clerk's Office **WILL NOT** notarize the form.
- If the document has been notarized for more than 30 days before submitting, it **WILL NOT** be accepted.

## DOCUMENTATION PROVIDED DOES NOT GUARANTEE WAIVER OF FILING FEE

- To be considered for waiver of filing fee, one or more of the following documents **MUST** be submitted:
  - Current pay stub
  - Previous year income tax return
  - W-2
  - Social Security documents
  - Social Security Disability documents

## CAUTION! PERJURY NOTICE

**This document must be notarized. That means that you must state that the information noted on this document is true under oath. If you make a false statement on a notarized form, this court has a duty to refer the matter to the criminal division of the office of the prosecuting attorney. If you make a false statement under oath you may be prosecuted for perjury. Perjury, under Ohio Law, is a felony.**