AFFIDAVIT FOR POSTING

NOTICE

- **If you do not know the identity of the parents/legal guardian (such as unknown father) OR do not know the current whereabouts of the parent(s)/legal guardian, you must serve that unknown parent and you must insert that information in the AFFIDAVIT FOR SERVICE BY POSTING.** (For example, if you do not know the identity of the father, on the affidavit after the words "following person" insert the words "unknown father.") You will need to complete that form, *including a description of what you have done to find the person,* have it notarized, and return it to the clerk's office with the rest of your papers when you file your case.

INSTRUCTIONS FOR COMPLETING FORM

Case No.: Deputy Clerk will complete this.

In re: Print First and last name of child **DOB**: Print date of birth of child

The Complainant: Print your first and last name

1. **Print First and last name** of parent you are unable to locate
2. **Print the last known address** (street number, street, city, state, and zip code)
3. **Print an explanation** of the efforts you have made to try to contact the person you are requesting posting
4. Complete this same as #3 if posting is required for a second person
5. **Print mother and father's** first and last name

Complainant's Signature: Sign your name **in front** of a Notary Public

The State of: This area is to be completed by a Notary Public.

ATTENTION:
a) If the affidavit is not notarized, it WILL NOT be accepted.
b) If the affidavit has been notarized more than 30 days before submitting to the Clerk's Office, the packet WILL NOT be accepted. The Clerk's Office DOES NOT notarize these forms.

PERJURY CAUTION!

Many documents in this packet must be notarized. That means that you must state that they are true under oath. If you make a material false statement on a notarized form, this court has a duty to refer the matter to the criminal division of the office of the prosecuting attorney. If you make a false statement under oath you may be prosecuted for perjury. Perjury, under Ohio Law, is a felony.